

Biogaian Meeting

Doug, Patricia, Katie, Helen, Laura, Brian

Agenda

- Spending & Budget
 - Communication with Nartano
 - Update from Drainage Issue
 - Snohomish County Plant Sale
 - Seeds order
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Spending & Budget and Communication with Nartano

- Nartano submitted a bill for labor to the Biogaian near the end of November that has not been accounted in our current books
- We discovered that some money from our 2016 budgets (Songaia landscaping budget and G2T Garden budget)
- The new budget proposal reflect the current 2017 budget and the current spending for 2016
- Biogaian discussed the invoices from Nartano regarding labor on behalf of the committee's work. The invoices are split between the Garden and Landscaping budgets. We want to set some general boundary conditions for agreement to items. We agree to pay invoice items using the criteria: A) they are clearly related to Nartano skills and expertise or B) the labor was specifically requested by the Garden Manager. We reviewed the spreadsheet to identify the invoice items meeting the criteria from the Songaia Landscape budget and Gardens to Table Garden budget (see table below) totaling \$545 (\$260 and \$285 respectively.)
- Sylvan will purchase the fencing (about \$990) by the Wednesday and send out an email to the committee with the total.
- Brian and Laure will purchase the tools agreed in the October meeting and use any remaining funds to purchase fence posts for the north and east sides of the fence.

Parking lot

- Committee create a process proposal and meets with Nartano to discuss and agree and decide on the 2017 process
 - Laura will send a draft letter documenting a draft to the committee members at this meeting.
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Special meeting for plant order in January

- Patricia will call a special meeting to decide on the plant order sometime next week.
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Seed order

- The 2017 seed order will be on next month's agenda.
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Next Meeting - **Tuesday** January 24 (note day change)

Ask Sadhana to facilitate and Brian will scribe

Monday, December 26, 2016

Task/ Job	Request by person	Date of request	Person doing/managing		Date completed	Comments	Parts	Nartano Invoice	Comments	Biogaian s Agree to Pay
Garden Related										
repair Garden water system	Biogaian s	7/13	Nartano / Jacob	7	7/13	New underground piping, new riser	\$12.60	\$60.00	Bill to Garden ?	
New compost shredder			Nartano	4	4/20	Locate machine, travel to S Tacoma for pickup, spent 3 hrs		\$100.00	Do Biogaian s agree to include this in the cost of the shredder?	\$100.00
Repair compost shredder	Patricia	7/29	Nartano	8	8/4	Installed new carb float valve	\$13.12		no labor charged	
Shredder not starting	Biogaian s		Nartano	3	3/20	Cleaned carburator, installed new float valve		\$70.00		
Compost shredder not starting			Nartano	5	5/25	rebuild carburator		\$90.00	Bill to landscaping?	\$90.00
Repair leaking garden hose	Brent	8/19	Nartano		8/19	Installed new hose end	\$4.03	\$15.00	future harambee?	
Broken Hand tools			Nartano		9/6	repaired several broken garden tools			future harambee?	
Truck not starting	Patricia		Nartano	4	4/24/72	test battery, install new wiring around starter solenoid, new battery terminal		70		\$70.00
								\$405.00		\$260.00
Landscape Related										
Garden cart flat tire	Intern?		Nartano	4	4/11	installed new tubes		\$40.00	Bill to garden ?	
Echo trimmer conversion			Nartano	7	7/25	Converted machine to be a blackberry shredder		\$70.00		\$70.00

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Task/ Job	Request by person	Date of request	Person doing/ managing	Date completed	Comments	Parts	Nartano Invoice	Comments	Biogaian s Agree to Pay
Wheelbarrow flat tire	Stacy	8/12	Nartano	8/19	Installed solid tire	\$45.16	\$25.00	future harambee?	
Toro Lawn Mower rear wheels broken	Brian	7/22	Nartano	8	8/13 research, sourced and ordered spare part, install	\$44.46	\$40.00		\$40.00
Orient interns to Songaia equipment			Nartano	4/8			\$50.00	Future volunteer?	
Repair Echo trimmer	Jacob		Nartano		Order and install new Starter assy		\$85.00		\$85.00
Repair DR Trimmer			Nartano	5	5/3 straighten wheels, clean out carburator, new fuel line		\$40.00		\$40.00
Yearly maintenance on equipment			Nartano	4/12	Purchase oil, change oil on Riding Mower, Toro, DR trimmer		\$50.00		\$50.00
							\$400.00		\$285.00
								TOTAL TO PAY	\$545.00