



Snohomish County

Public Works

Surface Water Management

August 22, 2017

3000 Rockefeller Ave., M/S 607
Everett, WA 98201-4046
(425) 388-3464
www.snoco.org

Dave Somers
County Executive

NOTICE FOR STORMWATER DRAINAGE FACILITY MAINTENANCE

Development Project Name: Songaia Cooperative F1760

Dear Property Owner(s),

This notice is to inform you that on 8/1/17, I inspected the pond, swale, and catch basins (drainage facility) located at the Songaia Cooperative site (see attached map) and that maintenance is needed. This drainage facility was designed and installed during the construction of improvements to your site, and it is owned and operated by you as the property owner. The drainage facility temporarily stores stormwater and releases it slowly, so that downstream drainage systems, creeks, and wetlands are not overwhelmed by the water. The facility also improves the quality of the water. These types of systems require periodic inspection and maintenance so that they continue to properly function. The purpose of inspecting the facility was to determine whether it requires maintenance.

The County operates under a federal stormwater permit that requires most newer drainage facilities, both private and public, to be inspected and maintained. County code requires that this maintenance be done by the owners or operators of the drainage facility. Based on my inspection of your facility, the attached sheet lists the maintenance actions that you are required to perform to keep the facility functioning properly. You are required to complete these actions within a specific timeframe, and penalties may apply if the work is not completed. The attached sheet also lists additional maintenance actions that you are recommended to perform, but that are not required for the facility to function properly. Although these actions are recommended, they are not required, so no timeframes or penalties would apply.

If the drainage facility that is referenced in this letter either contains or neighbors a Native Growth Protection Area (NGPA)/Critical Area that area is to be undisturbed. This includes clearing, grading, filling and building construction or road construction of any kind within these designated areas. Some activities are allowed by Snohomish County Code along with approval by the county, and include removal of hazardous trees and invasive plant species by the land owner and maintenance of drainage facility components. Please see county code within the link provided on this letter for more information. As-built plan set and on site consultation can be provided without monetary billing when requested by the landowner or contractor.

The timeframes to complete the required maintenance actions are explained in the County's drainage manual. In most cases, owners will have up to one year from the receipt of this notice to perform the actions on the required maintenance list, though certain maintenance items must be completed within 30 days. In some unusual cases where the cost of the required maintenance work exceeds \$25,000, property owners can request an additional year to perform the work. If this occurs, you must submit documentation of these maintenance costs, such as a contractor cost estimate, before the additional timeframe is approved. Please contact me directly if you believe your required maintenance items will exceed \$25,000 so that we can adjust your schedule. A list of potential contractors in the region is available for download at the website below (next page) or in hard copy form upon request. You should be aware that the County does not endorse any specific contractor,

whether on this list or any that may contact you with offers to do the required maintenance. We encourage you to get bids from at least three contractors.

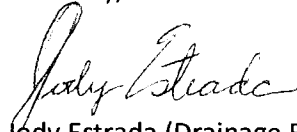
Once you complete the required maintenance actions, you will need to contact me to perform a follow up inspection to verify that the required maintenance actions were properly completed. It would be in your best interest to contact me as soon as possible after the maintenance work is completed so that I can see exactly what was done, rather than wait until later when it may be harder to tell what was done. If you are unable to contact me by phone or e-mail, you can also call our receptionist at 425-388-3464. If you choose not to perform the required maintenance actions, then you will likely be subject to code enforcement action by the County, which includes monetary fines.

In the future, the County plans to inspect your private drainage facility at least once every year to ensure that it is properly maintained. I recommend that you regularly maintain your drainage facility as well as any other catch basins on your site that I may not have inspected. The County has developed a Stormwater Facility Maintenance Handbook to help property owners better understand the maintenance that is needed for specific types of drainage facilities. To view this handbook or to find additional information about this program, please visit our website at:

<http://www.snohomishcountywa.gov/892/Urban-Drainage>

If you have any questions about this or any other drainage issues, please contact me.

Sincerely,



Jody Estrada (Drainage Facility Inspector)

Snohomish County, Public Works Department, Surface Water Management

Cell phone: 425-512-6735 Office phone: 425-262-2739

E-mail: Jodeen.Estrada-Billingsley@snoco.org

Enclosures

Results of Maintenance Inspection

Required Maintenance Actions (must be completed within one year unless noted otherwise):

1. Cut all vegetation within swale from the pond to the pipe out to 4".
2. Keep the SW swale and diversion trench clear of vegetation and debris.
3. Rake and remove all debris from swales to make sure flow paths are clear.
4. Cut and remove vegetation within a 5' diameter around all inlet and outlet pipes.

Additional Recommended Maintenance Actions (not required):

1. Perform routine maintenance on the swales to reduce blackberries and maintain water flow.



LEGEND

Stormwater Infrastructure

- CB Yard Drain
- CB Type 1 Inlet
- CB Type 1
- CB Type 2
- CB Type 2 Flow Restr/Poll Cntrl
- Other CBs
- Vault Access; CB Type 3 WQ Vault; Filters

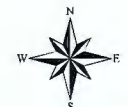
Other Features

- Parcel Boundaries

- Detention Pipe Access
- Pipe In
- Pipe Out
- Pipe Invert (flow direction unclear or both directions)
- Other Drainage Features
- ➔ Water Flow Direction

Facility Features

- Gate
- ✕ Fence
- Pond Outline
- ▨ Spillway
- ▨ BioSwale



Vicinity Map

